



Elections Update

28 July 2022

2022 school board triennial elections Returning officers' Memo 6

Kia ora,

This memo provides advice on:

- the deadline and dates for nominations
- monitoring nominations
- what happens if a board does not receive enough nominations
- student election Returning Officer appointment

Deadline for calling for nominations

The last date you can officially hold your election is Friday 23 September 2022. We are now approaching the final deadline to call for nominations which is Sunday 31 July. If your returning officer has not yet called for nominations, you must advise them to do so now.

Nomination period is underway

Most boards will be part way through their nomination period now. If you are using the recommended election date of 7 September 2022, you have until noon Wednesday 3rd of August to receive enough valid nominations to fill the advertised number of parent and staff positions on the board. If you are using the last official date to hold elections (Friday 23 September), then the last possible date to close nominations is Friday 19 August.

Monitor the number of nominations received

Keep in touch with your returning officer to monitor the number of nominations received for parent and staff elections. This will help you assess whether your board will receive enough nominations or if you need to engage in more activity to encourage parents/caregivers/guardians and community representatives to stand for the board.

What happens if a board does not receive enough nominations?

If there are insufficient nominations the returning officer should promptly advise the presiding member for your board so that they can contact NZSTA for further advice.

Student Elections Returning Officer appointment

For schools and Kura with students Year 9 and above, an RO for Student elections must be appointed by Sunday 21 August, if using the recommended date of September 21st of September.

Contact the NZSTA Elections Team

Our team is here to support you and your board during the school board elections:

- School Board Elections website schoolboardelections.org.nz/returning-officers/
- NZSTA Election Advice Line 0800 ELECTION (0800 353 284)
- Email electionsadvic@nzsta.org.nz

Checklist & recap on our last elections memo

In [memo 5](#) we looked at:

- calling for nominations
- promoting the elections
- election resources (including resource translations)
- Running elections in schools with staggered (mid-term) election cycles.

Kind regards,

NZSTA Elections Team

